



County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

1100 North Eastern Avenue  
Los Angeles, California 90063

**SELWYN HOLLINS**  
Acting Director

*"Trusted Partner and Provider of Choice"*

Telephone: (323) 267-2101  
FAX: (323) 264-7135

February 7, 2020

To: Supervisor Kathryn Barger, Chair  
Supervisor Hilda Solis  
Supervisor Mark Ridley-Thomas  
Supervisor Sheila Kuehl  
Supervisor Janice Hahn

From: Selwyn Hollins  
Acting Director

A handwritten signature in black ink, appearing to read "Selwyn Hollins", is written over the printed name.

**FIRE STATION #30 ROOF REPLACEMENT**

This is to inform the Board that ISD plans to begin the Roof Replacement maintenance project at the County of Los Angeles Fire Department's Fire Station 30, located at 19030 S. Pioneer Blvd., Cerritos, CA 90703. The project is scheduled to begin on February 10, 2020 with an approximate project duration of 90 days, barring adverse weather conditions.

This maintenance project will address the ongoing roof leaks at the Fire Station. The roof is approximately 40 years old and is past the expected lifespan. This action is necessary to mitigate the possibility of any future extensive repairs.

The total project budget has been estimated at \$271,000. This project is funded by the County of Los Angeles Fire Department and will be delivered via ISD's Alterations and Improvement Division. This project is not a part of the Facilities Reinvestment Program, as it is being funded by the County of Los Angeles Fire Department.

If you require additional information, please contact me at, (323) 267-2101, via email: [shollins@isd.lacounty.gov](mailto:shollins@isd.lacounty.gov) or your staff may contact Michael Eugene at, (323) 267-2107, via email: [meugene@isd.lacounty.gov](mailto:meugene@isd.lacounty.gov)

SH:ME:CM:sy

c: Executive Officer, Board of Supervisors  
Chief Executive Office  
ISD Board Deputies  
Fire Chief